



## GUIDELINES FOR PAYMENT OF FEES ONLINE

Parents must have any of the following things with them before making online payment.

1. Net banking 2. Debit Card 3. Credit Card

For paying fees online visit the website [www.stjosephphagwara.org](http://www.stjosephphagwara.org) or type [www.sjpcampuscare.in](http://www.sjpcampuscare.in)

Input the user name and password provided to you. There will be 5 sections as Home, Personal, Academic, Finance, Online Payment.

### For payment of fees follow the steps:-

Finance tab → Fees → Click here to make online payment → Select the Installment → Click on pay → Fill your details (mode of payment & mailing address) → Proceed to pay → Select your bank and proceed further.


Parents may pay more than one Installment at a time.

Fee Structure				
Installment	Amount	Paid	Fine/Excess	Balance
APR	4180	4180	0	0
May - June	4000	4000	0	0
July- Aug	3400	0	0	3400
Sep-Oct	4800	0	0	4800
Nov- Dec	2200	0	0	2200


If you wish to view the bifurcation of fees click on the [blue amount](#) in the table fee structure which is under finance tab. A detailed view of fees will be displayed. This table shows you the balance amount and the paid amount.

My Payment				
RecptDate	Installment	Amount	Receipt	Receipt
07/03/2015	APR	1100	1019	
07/04/2015	APR	3080	1675	
07/04/2015	May - June	4000	1676	
<b>Total</b>		<b>8180</b>		

Parents may generate the fee receipt at their end after paying the online fees. After the successful transaction my payment table will automatically update. A [receipt number](#) will be generated corresponds to each Installment just click on that receipt no. a pop up will appear with the fee receipt you may take print out or save it as a soft copy (pdf)



Merchant Name: ST JOSEPHS CONVENT SCHOOL  
 Brand Name: ST JOSEPHS CONVENT SCHOOL



Payment Request Placed for INR 3600.00 Transaction ID: 6810309151217

**Billing Details**

8556065136

amit@gmail.com

(Please correct if above is not the Billing Mobile Number)
(Please correct if above is not the Billing E-Mail ID)

**Payment Mode**

**Saved Cards**

**Credit Card** >

Debit Card

Debit Card with ATM PIN

Net Banking

Credit Card Number\*

Name on Card\*

Card Expiry\*  /

CVV / CVV2\*


Bank Name\*

Save card for future use

Cancel

By clicking Pay Now you are agreeing to Terms & Conditions

Pay Now



## GENERAL INSTRUCTION

Please make sure Pop-up blocker is Turn Off, to get the acknowledgement receipt. The payment made by you will also reflect graphically as well as in the pie diagram.

Parents are suggested to change their Login password immediately for security reasons.

## TERMS & CONDITIONS

The School reserves the right to change/modify the rules and regulations relating to fees from time to time. The School does not have any refund policy online. If there is any discrepancy regarding the student's fee amount deposited through online payment gateway then it has to be resolved in person only. Please contact the [school reception](#) for such cases.

## FEE PAYMENT SCHEDULE

Last date for submitting On-line Fee without fine will be 28th of the month of any two months. Fine will be applicable for each month, if not paid on or before the prescribed date.

## CONVENIENCE CHARGE

*Convenience Charges		
Mode	Charges	ServiceTax*
Credit Card	1.15%	14.00%
Debit Card	1.10%	14.00%
Net Banking	Rs.20	14.00%

In case of any technical query feel free to contact us at:

**E-Mail:** [parentdesk@entab.in](mailto:parentdesk@entab.in)

**Contact No:** - +91- 11- 43193333

Ask for the extension number **5** for Parent help desk department between 9:00 to 6:00

Happy to help you.

Thanks and regards



## About us

<https://www.youtube.com/watch?v=b1PjiTodo-o>

